

Office of the Registrar General  
**HALDIA INSTITUTE OF TECHNOLOGY**  
(An Institution of ICARE)  
Administrative Department

No. HIT/(OR)/ 209 /2024

Dated : 23-09-2024

**OFFICE ORDER**

As approved and directed by the competent authority, the existing “**Students Grievance Redressal Committee (SGRC)**” of this Institute is hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2024-2025, and remain effective until further order, as per directives of UGC/AICTE/Affiliating University, in order to strengthen the students grievance redressal mechanism. :-

Name	Designation	Designated in SGRC	Email IDs
Prof. (Dr.) Asit Baran Maity	Dean, School of Applied Science and Humanities	Chairman	abm_hit@yahoo.com
Prof. (Dr.) Rajib Kumar Dubey	Dean Students Welfare	Member	dubeyassam@gmail.com
Prof. (Dr.) Sk. Sahnawaj	Professor, IT	Member	sahnawajsk@gmail.com
Prof. (Dr.) Palash Pal	Professor, Electrical Engineering & Provost (Hostels)	Member	mail2palash@gmail.com
Dr. Sucheta Das Maji	Associate Professor, Biotechnology	Member	sucheta.bt@gmail.com
Dr. Jyoti Doley	Associate Professor (English)	Member	ju.doley@gmail.com
Ms. Aditi Sinha	Assistant Professor, Chemical Engineering	Member	sinha.aditi456@gmail.com
Mr. Kausik Bera	Assistant Professor, Civil Engineering	Member	berakausik@gmail.com
Dr. Himadri Sekhar Das	Assistant Professor, ECE	Member	das.himadriSekhar@gmail.com
Dr. Debasis Das	Manager- Administration	Member	debasishiot@gmail.com
Mr. Sinchan Maity	Student, 2 <sup>nd</sup> Year, Chemical Engineering	Member	sinchanmaity2004@gmail.com
Mr. Manas Kashyap	Student, 2 <sup>nd</sup> year, CSE	Member	Manaskashyap389@gmail.com
Prof. (Dr.) Bikash Bepari	Professor, Mechanical Engineering	Convener	bikashbepari@gmail.com

It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Registrar General / Principal to that effect, from time to time.

All concerned are to note and act accordingly.

  
Registrar General  
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans \_\_\_\_\_
- 6) All HODs/TICs \_\_\_\_\_
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The General Manager–Training & Placement
- 10) The Assoc.Professor (AEIE) & The Incharge, IIPC
- 11) The Manager-Administration
- 12) The Provost (Hostels)
- 13) The Dy. Controller of Examinations
- 14) All Committee Members (By name) \_\_\_\_\_
- 15) The Students Counsellors
- 16) The Students Welfare Officer
- 17) The Sports Officer
- 18) The PS to Director
- 19) Notice Board – Institute
- 20) Office file

Sd/- Registrar General  
Haldia Institute of Technology