ACADEMIC COUNCIL
HALDIA INSTITUTE OF TECHNOLOGY
(An Autonomous Institute)
HIT Campus, Haldia
East Midnapore – 721 657

Minutes of the 3rd Academic Council Meeting (under Autonomy) of Haldia Institute of Technology held on 19\textsuperscript{th} February, 2021; on Google meet platform (i.e. online) at 1.00PM onwards due to continuation of pandemic Covid-19.

Members Present:

Prof. A. K. Saha, Principal & Chairman, AC
Prof. M. N. Bandyopadhyay, Director
Prof. R. Bhar, MAKAUT
Dr. P. R. Rana Singh, Dean, HLC
Prof. A. B. Maity – MS, AC & Dean SASH
Prof. B. Bepari – HOD, PE & Dean, SW
Prof. A. K. Guha – HOD,CE
Prof. D. K. Jana - HOD, AS
Prof. S. Gupta – HOD, BT
Prof. T. K. Manna – HOD, CHE
Prof. I. Bandyopadhyay - HOD, MBA
Dr. U. Maji – HOD, AEIE
Prof. S. Das, HOD, FT
Dr. S. Bardhan - HOD, IC

Mr Sayantan Seth, VC
Prof. S. Acharyya, MAKAUT
Dr. U. K. Sen, Principal, HIDSR
Dr. A. Mishra – Registrar
Prof. T. K. Jana – Dean, SE
Prof. R Das – Dean, SCFB
Prof. G. K. Bose – HOD, ME
Prof. D. K. Dey – HOD, EE
Prof. S. Paul – HOD, IT
Prof. S. Joardar – HOD, CSE
Prof. C. K. De – HOD, ECE
Prof. P. P. Das – Controller of Exam.
Mr. S. Maity – In Charge T&P
Mr. A. Mitra – HOD, MCA

At the beginning of the meeting, the Chairman of the Academic Council heartily welcomed all the members to the 3rd meeting of the Academic Council (under Autonomy) and hoped cooperation & valuable guidance from all distinguished members in transacting the business of the Council.

The Agenda Items were taken up for consideration as follows:

Agenda 3.01: To confirm the minutes of 2\textsuperscript{nd} Academic Council meeting (under Autonomy) held on 18\textsuperscript{th} August (on line), 2020.

The minutes circulated earlier were duly confirmed after discussion.

Agenda 3.02: Academic Calendar for Odd Semester (Academic Session 2020-21) under Covid-19 situation

In view of continuing COVID-19 pandemic, after extensive discussion the Academic Council approved the online academic activities for Odd Semester (Academic Session 2020-21) like - (i) student’s admission / semester registration, (ii) classes (both theory & practical), (iii) continuous evaluation, etc. [alongwith revised guideline of AICTE / UGC / Affiliating University (MAKAUT): Ref No.COE/MAKAUT WB/74/2021, dated 18/02/2021 & COE/MAKAUT WB/75/2021, dated 19/02/2021] in view of continuing COVID-19 pandemic) with following schedule:

\textbf{Odd Semester AY 2020-21 (November, 2020 – March/April, 2021)}

<table>
<thead>
<tr>
<th>Event</th>
<th>Continuing Batch</th>
<th>New Batch</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Commencement of Academic Programme</td>
<td>: Nov 1, 2020</td>
<td>Dec 1, 2020</td>
</tr>
<tr>
<td>02. Semester Registration activities (closed on)</td>
<td>: Nov 30, 2020</td>
<td>Dec 1, 2020</td>
</tr>
</tbody>
</table>
03a. Continuous Evaluation & Marks Submission (phase I) [Except 1st yr UG/PG]
   : Dec 14-22, 2020

03b. Continuous Evaluation & Marks Submission (phase II)
   : Jan 27-Feb 4, 2021 Feb 26-March 2, 2021

03c. Continuous Evaluation & Marks Submission (phase III)
   : Feb 22-25, 2021 March 5-6, 2021

03d. Continuous Evaluation & Marks Submission (phase IV)
   : March 2-5, 2021 March 9-10, 2021

04a. Exam Forms fill up
   : March 1-5, 2021 March 8-10, 2021

04b. Admit card Distribution
   : March 10, 2021 March 12, 2021

05. End Sem. Examination (both Practical & Theory)
   : March 12, 2021 onwards March 15, 2021 onwards

06. Publication of Result
   : Result will be announced in the Institute / University website

* Online End Sem. / backlog Examination of Theory paper (out of 70) composition: 30 nos. 1 Mark MCQ & 20 nos. 2 Marks Short MCQ pattern as per guideline of University / Institute (under Autonomy).

** Under Autonomy Programs, Supplementary Examination for backlogs will be held within one month of End-semester result publication. For other cases, University norms will be applicable.

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**Agenda 3.03: Results of Even Semester Examination 2020 under Autonomy / MAKAUT**

After discussion the Academic Council approved the results of End Semester Examination (both UG & PG) of Academic Session 2019-2020. The Council also thanks all HOD / concerned faculty members for excellent results in said End Semester Examination.

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**Agenda 3.04: Discussion on Teaching Learning / Course coverage of ongoing Odd Semester classes (under COVID-19 circumstances)**

The HODs of different Departments reported the Council that by end of February, 2021 all theory, laboratory classes be finished.

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**Agenda 3.05: Preparation status for renewal of NAAC (Institute wise) / NBA (for AEIE, ECE, EE UG programmes) / NIRF-ranking**

i) On discussion on renewal of NAAC accreditation, Prof. T. K. Jana, Coordinator-IQAC reported the house that the present NAAC accreditation (Grade A, with score 3.31/4) of the Institute is going to be over by 15th September, 2021. The submission of Yearly Status Reports of 2018-19 & 2019-20 are already over and other necessary steps for renewal process of the same are under process.
ii) Similarly for renewal of NBA of 3 UG programmes – AEIE, EE, and ECE (valid for AY 2018-19 to 2020-21), all necessary steps have also been taken by respective HODs including the submission of SAR reports to NBA Office.

iii) It was also reported to the Council that the online filling-up process for NIRF ranking (present rank of the Institute - 163) for 2020-21 has already over by 5th February, 2021.

The Council noted and approved all those initiations for NAAC / NBA / NIRF activities.

**Agenda 3.06: Faculty recruitment for new UG/PG Programmes during AY 2020-21**

Registrar, HIT reported to the Council that for smooth execution of teaching responsibilities of 3 new UG programmes—

a) Computer Science & Engineering (Artificial Intelligence & Machine Learning)
b) Computer Science & Engineering (Data Science)
c) Computer Science & Engineering (Cyber Security)

along with existing other UG / PG programmes, the existing faculty recruitment processes (i.e., advertisement in National newspaper, short listing of potential candidates, interview and finalization of selected candidate panel, etc.) are over by January, 2021. The selected candidates will be intimated as per requirement of the Institute.

**Agenda 3.07 Training & Campus Placement Activities – 2021/22 batch of student**

On discussion of T&P activities along with road map for 2021/22 Batch Campus Hiring, T&P In-Charge reported to the Council following activities cum action plan:

a) Like previous years, Wipro & Infosys were offered shared 1st Slot for campus placement. In addition, students participated in the Campus Drive process of TCS & CTS. Students were also offered opportunities by Accenture, Ernst & Young, Abzooba, CBNITS, Innorail and many more.

In the Core Engineering sector, to initiate Haldia PetroChemicals has offered opportunity for recruitment and Adani Wilmar in the verge of setting the date for Campus drive.

(b) Internship opportunities provided for students placed in Wipro / Infosys / TCS / CTS with a stipend of Rs12,000/- per month for a duration of 6 months.

(c) Winter training on machine learning with Python scheduled between 11.01.2021 to 15.02.2021 for the 3rd yr. students of CSE, IT, ECE, AEIE, ICE & EE. Total 153 candidates confirmed their participation in the said Winter Training programme.

The Final Placement statistics for 2021 Batch has already reached 61% till date.

**Agenda 3.8 Any other matter with permission of the Chair**

With permission of the Chair, Prof. S. Acharyya, MAKAUT pointed out that like online classes, different extra-curricular activities of students like debate, essay competition, etc. can also be encouraged. Different HODs also reported to the Council that total 24 nos. of online Webinar / FDP / SDP / In-house faculty training by different departments (CSE/IT-2, AEIE-2, ECE-3, CHE-1, ME-3, CE-1, MBA-2, FT-4, IC-1, AS-3, etc.) in emerging area like - Data Mining, Artificial Intelligence, Machine Learning, Cyber Security, Biomedical Instrumentation, 5G communication, Virtual Laboratory & Tools, Chemical Process Industry, etc. have successfully conducted during last August, 2020 – till date.

The meeting ended with vote of thanks to the Chair.