Minutes of the 4th Academic Council Meeting (under Autonomy) of Haldia Institute of Technology held on 11th August, 2021; on Google meet platform (i.e. online) at 2.00PM onwards due to continuation of pandemic Covid-19.

Members Present:

- Prof. A. K. Saha, Principal & Chairman, AC
- Prof. M. N. Bandyopadhyay, Academic Adviser
- Prof. R. Bhar, MAKAUT
- Dr. A. Mishra – Registrar
- Prof. T. K. Jana – Dean, SE
- Prof. B. Bepari – Dean, SW
- Prof. C. K. De – HOD, ECE
- Prof. D. K. Jana - HOD, AS
- Prof. S. Gupta – HOD, BT
- Prof. T. K. Ghosh – HOD, CSE(AI&ME,CS,DS)
- Mr. N. K. Jadav – CE
- Dr. R. N. Jana – CHE
- Dr. U. Maji – HOD, AEIE
- Mr. S. Maity – In Charge T&P
- Mr Sayantan Seth, VC
- Prof. S. Acharyya, MAKAUT
- Dr. U. K. Sen, Principal, HIDSR
- Prof. A. B. Maity – MS-AC & Dean SASH
- Prof. R Das – Dean, SCFB
- Prof. P. P. Das – Controller of Exam
- Prof. G. K. Bose – HOD, ME
- Prof. D. K. De – HOD, EE
- Prof. S. Paul – HOD, IT
- Prof. S. Joardar – HOD, CSE
- Prof. S. Das, HOD, FT
- DR. A.Giri - HOD, MBA
- Mr. A. Mitra – HOD, MCA

At the beginning of the meeting, the Chairman of the Academic Council heartily welcomed all the members to the 4th meeting of the Academic Council (under Autonomy) and hoped cooperation & valuable guidance from all distinguished members in transacting the business of the Council.

The Agenda Items were taken up for consideration as follows:

**Agenda 4.01:** To confirm the minutes of 3rd Academic Council meeting (under Autonomy) held on 19th February (on line), 2021.

The minutes circulated earlier were duly confirmed after discussion.

**Agenda 4.02:** Academic Calendar for Even Semester (Academic Session 2020-21) under Covid-19 situation

In view of continuing COVID-19 pandemic, after extensive discussion the Academic Council approved the **online academic activities** for Even Semester (Academic Session 2020-21) like - (i) student’s admission / semester registration, (ii) classes (both theory & practical), (iii) continuous evaluation, etc. as per guideline of AICTE / UGC / Affiliating University (MAKAUT) with following Academic Calendar for Even Semester (April – August 2021):

**Even Semester AY 2020-21 (April – August 2021)**

<table>
<thead>
<tr>
<th>Item Details</th>
<th>Under MAKAUT</th>
<th>Under Autonomous</th>
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<tbody>
<tr>
<td>01. Semester Registration &amp; Enrolment of Student (UG/PG):</td>
<td>05.04.2021 on wards</td>
<td>05.04.2021 on wards</td>
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03a. Continuous Evaluation &:
Theory Marks Submission (CA1)
28.04.2021 to 03.05.2021
03b. Continuous Evaluation &:
Theory Marks Submission (CA2)
27.05.2021 to 31.05.2021
03c. Continuous Evaluation &:
Practical Marks Submission (PCA1)
27.05.2021 to 31.05.2021
03d. Continuous Evaluation &:
Theory Marks Submission (CA3)
25.06.2021 to 30.06.2021
03e. Continuous Evaluation &:
Theory Marks Submission (CA4)
21.07.2021 to 24.07.2021
03f. Continuous Evaluation &:
Practical Marks Submission (PCA2)
21.07.2021 to 24.07.2021

04. End Sem. Examination:
13-20.07.2021 (B.Tech Final yr)
& 09-21.08.2021 (B.Tech Final yr)
16.08.2021 to 27.08.2021

05. Publication of Result:
Result will be announced in the
Website of Institute / University

06. Next Academic Session:
6th September, 2021 for continuing batch
20th September, 2021 for New batch (tentative)

* The Academic Schedule may change due to the continuing Covid-19 pandemic

** Under Autonomy Programs, Supplementary Examination for backlogs will be held within one
month of End-semester result publication. For other cases, University norms will be applicable.

Agenda 4.03: Results of Odd Semester Examination 2020-21 under Autonomy (publication date
(04/05/2021) / MAKAUT (publication date 15/04/2021)

After discussion the Academic Council approved the results of Odd Semester Examination (both UG &
PG) of Academic Session 2020-2021. The Council also thanks all HOD / concerned faculty members
for excellent results in said Odd Semester Examination.

Agenda 4.04: Establishment of AICTE-Institute sponsored AICTE-IDEA Lab and National
Innovation and Start-up Policy (NISP) Centre at HIT

During discussion, it was reported to the Council that recently AICTE introduced the scheme of IDEA
(idea development, evaluation and application) Labs to encourage students for experimenting with
fundamental applications of science, technology, engineering and mathematics, and enable towards
product visualization. Haldia Institute of Technology is among the 49 Institutions chosen across the
country [Letter of Approval: FNo. AICTE / IDC / IDEA202000395/2021, dt.17.06.2021]. Lab Project
cost: 109.99 lakh (with 50% AICTE & 50% Institute).

Haldia Institute of Technology has also initiated the formulation and implementation of NISP (National
Innovation and Start-up Policy) as per directive of Ministry of Education, Govt. of India by its IIPC-Cell.
The Academic council appreciated the efforts of IIPC-cell on these regards.
Agenda 4.05: Extension of Approval (EoA) for AY 2021-22 from AICTE / Extended Extension of Approval (2020-23) for 3 yrs on based of Autonomy from AICTE

It was reported to the Council that in AY 2021-22, Institute is going to adapt 13 UG programmes (with Intake: 1320), 5 technical PG programmes alongwith MBA and MCA (Intake: 180). Institute already received relevant approvals from AICTE & affiliating University.

Moreover, it was also noted that the Institute also received Extended Extension of Approval up to AY 2022-23 (for 3 yrs from AY 2020-21) from AICTE. [Ref: F No. Eastem/1/-7003398127/2020/EOA, dt. 30.1.2020], based on the Order of Autonomy from UGC.

Agenda 4.06: Status for renewal of NAAC (Institute wise) / NBA (for AEIE, ECE, EE programmes) / NIRF(national Institute Ranking Framework) / ARIIA (Atal Ranking of Institutions on Innovation Achievements) of Ministry of Education, Govt. Of India.

During discussions, it was reported to the Academic Council that – (i) for NAAC renewal purpose (3rd cycle) all necessary steps have taken by the Internal Quality Assurance Cell (IQAC) of the Institute, (ii) based on the satisfaction of submitted data, NBA approved the extension of accreditation of 3 UG programmes (of AEIE, EE, & ECE) for the period of 1yr (up to 30.06.2022) due to continuing pandemic situation of COVID-19, (iii) for current AY 2020-21, the online filling up for NIRF ranking has over by 5th February, 2021 and (iv) in AY 2020-21, the Institute also participated (online application) in ARIIA (Atal Ranking of Institutions on Innovation Achievements), Ministry of Education, Govt. of India.

Agenda 4.07 Discussion / Approval of Curricula & Syllabus under Autonomy for all ongoing UG/PG Programs [with due approval from respective Board of Studies (BOS)] of the Institute

After extensive discussion, the Council approved the complete Curricula & Syllabus (under Autonomy) of all UG (13 nos) / PG (7 nos) programs including (i) Mandatory Additional Requirement (MAR) for obtaining B.Tech degree and (ii) Massive Open Online Courses (MOOCs) for obtaining B.Tech (Honours) as per guideline of AICTE / Affiliating University MAKAUT. Those framed complete Curricula & Syllabus of UG/PG programs have already approved by respective BOSs, after several discussions through online meetings.

Agenda 4.08 Research Publications (Journal / Book / Book-Chapter / Conference); Seminar / Workshop / FDP / Webinar; Research Project / Patent / Consultancy Works during 2020-21

After discussion, the Council appreciated the academic contributions of faculty members (in research paper publication, book/book-chapter, organizing & participating seminal/workshop/FDP/Webinar, etc.). The Council also requested all HODs to take more initiations on receiving more research grants, patents, and consultancy works.

Agenda 4.09 Training & Campus Placement Activities – 2021/22 batch of student

On discussion on T&P activities alongwith road map for 2021-22 Batch campus hiring, T&P In-Charge reported following activities cum action plan for 2022 pass out batch.

i) Placements for 2021 pass out batch have reached 82% up to end of July, 2021. In core-sector, students were successfully placed in several reputed companies like - Berger Paints, Simplex Infrastructure, Paharpur Cooling Towers, Freshumanis Kabi, Tega Industries and many more. However, it has scheduled to organize placement drives of more reputed core companies. In IT domain, campus drives for mass recruiters like Infosys has scheduled for 2nd attempt for all students across all departments, which in deed will take the placements in a decent position.

ii) Students who remain unplaced from 2021-passout batch has also been recommended for Apprentice program in several industries (as prescribed in National Apprenticeship Act).
iii) Proposals for Campus recruitments of 2022-passout batch are being sent to IT giant recruiters like Wipro, Infosys, CTS, Capgemini and many more. The Institute is expecting the confirmation and campus drive date fixation very soon.

iv) As a preparatory measure for the upcoming campus season; T&P cell has launched few training and orientation program in collaboration with IT giant recruiters for a better selection ratio. DIGITAL NURTURE program in collaboration with CTS has been initiated with 508 nos students in participating program and 116 nos students in the advanced level. The certifications acquired during the training program will definitely enhance the skill set of the students and also the confidence level.

**Agenda 4.10 Any other matter with permission of the Chair**

Prof. T. K. Jana, Coordinator IQAC requested all HODs to submit the Academic Audit of last five AYs within 3 weeks for NAAC purpose.

The meeting ended with vote of thanks to the Chair.

Prof. A. K. Saha
Chairman

Prof. A. B. Maity
Member Secretary

CC. The Hon’ble Chairman, HIT
The Vice Chairman, HIT
The Secretary, HIT
The Academic Adviser, HIT
The Principle, HIT
Prof. Radhaballib Bhar, MAKAUT
Dr. Sukhendu Samajdar, MAKAUT
Prof. Sriyankar Acharyya, MAKAUT
Principal, ICARE-IMSR & DR. B.C. Roy Hospital
Principal, HDSR
Dr. P. R. Rana Singh, Dean, HLC
Dr. Arunabha Mishra, Assoc. Professor, Vidyasagar College
The Registrar, HIT
The Deans, HIT ------------------
The HODs/TICs- AEIE, ME, CHE, AS, EE, CE, ECE, CSE, CSE (AI&ME,CS,DS), IT, BT, FT, MCA, MBA
The In-Charge, Training & Placement, HIT
The Controller of Examination, HIT
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