As approved by the competent authority, placed below the constitution / reconstitution of various Academic and Administrative Committees of the Institute with immediate effect, for functioning of day to day activities effectively:-

**Internal Quality Assurance Cell (IQAC)**
- **Director/Principal** - Chairman
- **Vice Chairman** - Member (Society)
- **Mr. Asish Lahiri** - Member (Local Society)
- **Mr. Apurba Kr. Bhattacharya** - Member (Industry)
- **Sr. Manager (Process), Lindey India Ltd.**
- **Deans/HODs** - Members
- **Registrar** - Member
- **Finance Manager** - Member
- **Mr. Debadatta Ghosh** - Member
- **Mr. Susmit Maity** - Member
- **Dr. Debasis Das** - Member (Alumni)
- **Ms. Aparajita Jana, CSE** - Member (Student)
- **Prof. Tarun Kanti Jana, Dean, SE** - Convener

**Examination Committee**
- **Principal** - Chairman
- **Prof. A.B. Maity, Dean, SASH** - Member
- **Registrar** - Member
- **Prof. Subhankar Joardar, CSE** - Member
- **Sri Gourab Chatterjee, FT** - Member
- **Dr. Arunangshu Giri, MBA** - Member
- **Dr. Debasis Das, Manager-Admn** - Member
- **Dr. Soma Mishra, Dy.COE** - Member
- **Mrs. Arpita Majumdar, CSE** - Member
- **Controller of Examinations** - Convener

**Grievance Redressal Committee (Other than Sexual Harassment)**
- **Principal** - Chairman
- **Prof. R. Das, Dean, SCFB** - Member
- **HODs/TICs** - Member
- **Dr. Mihir Baran Bera, AS** - Member
- **Dr. Sumita Das, FT** - Member
- **The Provost (Hostels)** - Member
- **Manager-Admn** - Member
- **Prof. Tarun Kr. Ghosh, CSE** - Convener

**Library Committee**
- **Principal** - Chairman
- **All Deans** - Member
- **Registrar** - Member
- **All HODs/TICs** - Members
- **Librarian** - Convener
### Free Studentship Committee

<table>
<thead>
<tr>
<th>Position</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar</td>
<td>Chairman</td>
</tr>
<tr>
<td>HODs/TICs</td>
<td>Member</td>
</tr>
<tr>
<td>Finance Manager</td>
<td>Member</td>
</tr>
<tr>
<td>Students Welfare Officer</td>
<td>Member</td>
</tr>
<tr>
<td>Prof. Partha Pratim Das</td>
<td>Convener</td>
</tr>
</tbody>
</table>

### Internal Complain Committee
(Previously as Anti-Sexual Harassment Committee)

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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</thead>
<tbody>
<tr>
<td>Prof. Suvroma Gupta, BT</td>
<td>Chairman</td>
</tr>
<tr>
<td>Ms. Subhra Das, Repre. from NGO</td>
<td>Member</td>
</tr>
<tr>
<td>Mrs. Sarbati Samanta, AS</td>
<td>Member</td>
</tr>
<tr>
<td>Mrs. Sanchita Saha, CSE</td>
<td>Member</td>
</tr>
<tr>
<td>Students Counselors</td>
<td>Members</td>
</tr>
<tr>
<td>Administrative Officer</td>
<td>Member</td>
</tr>
<tr>
<td>Ms. Abantika Mishra, Student</td>
<td>Member</td>
</tr>
<tr>
<td>Ms. Aparajita Jana, Student</td>
<td>Member</td>
</tr>
<tr>
<td>Sri Sagnik Mitra, Student</td>
<td>Member</td>
</tr>
<tr>
<td>Dr. Meenakshi Dey</td>
<td>Convener</td>
</tr>
</tbody>
</table>

### Purchase Committee

<table>
<thead>
<tr>
<th>Position</th>
<th>Member</th>
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</thead>
<tbody>
<tr>
<td>Vice Chairman, HIT</td>
<td>Chairman</td>
</tr>
<tr>
<td>Secretary, HIT</td>
<td>Member</td>
</tr>
<tr>
<td>Principal</td>
<td>Member</td>
</tr>
<tr>
<td>Registrar</td>
<td>Member</td>
</tr>
<tr>
<td>Finance Manager</td>
<td>Member</td>
</tr>
<tr>
<td>HODs/TICs [as and when required]</td>
<td>Member</td>
</tr>
<tr>
<td>Manager-Administration</td>
<td>Convener</td>
</tr>
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</table>

### Training & Placement Committee

<table>
<thead>
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<th>Position</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Chairman</td>
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<tr>
<td>Deans</td>
<td>Member</td>
</tr>
<tr>
<td>Registrar</td>
<td>Member</td>
</tr>
<tr>
<td>HODs/TICs</td>
<td>Member</td>
</tr>
<tr>
<td>Mr. Susmit Maity, GM (T&amp;P)</td>
<td>Convener</td>
</tr>
</tbody>
</table>

### R&D Monitoring Committee

<table>
<thead>
<tr>
<th>Position</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director/Principal</td>
<td>Chairman</td>
</tr>
<tr>
<td>Deans</td>
<td>Member</td>
</tr>
<tr>
<td>Registrar</td>
<td>Member</td>
</tr>
<tr>
<td>Finance Manager</td>
<td>Member</td>
</tr>
<tr>
<td>PI/Co-PI of concerned Project</td>
<td>Member (Invitee)</td>
</tr>
<tr>
<td>Dr. Soumitra Kar, AS</td>
<td>Convener</td>
</tr>
</tbody>
</table>

### Industry Institute Partnership Cell

<table>
<thead>
<tr>
<th>Position</th>
<th>Member</th>
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<tbody>
<tr>
<td>Director</td>
<td>Chairman</td>
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<tr>
<td>Principal</td>
<td>Member</td>
</tr>
<tr>
<td>Registrar</td>
<td>Member</td>
</tr>
<tr>
<td>HODs/TICs</td>
<td>Member</td>
</tr>
<tr>
<td>Mr. Susmit Maity, GM (T&amp;P)</td>
<td>Member</td>
</tr>
<tr>
<td>Mr. Debadatta Ghosh,</td>
<td>Convener</td>
</tr>
<tr>
<td>Incharge-IIPC</td>
<td></td>
</tr>
</tbody>
</table>

Contd...Page/3
Students Welfare Committee

Dean, Students Welfare - Chairman
Registrar - Member
Prof. Sunil Baran Kuila, CHE - Member
Dr. Rajib Kumar Dubey, Provost - Member
Dr. Subhankar Joardar, CSE - Member
Dr. Mihir Baran Bera, AS - Member
Dr. Pijus Kanti Khatua, AS - Member
Mr. Debadatta Ghosh, Incharge, IIPC- Member
Dr. Shreyashi Santra Mitra, CE - Member
Dr. Gourisankar Roymahapatra, AS - Member
Ms. Sanchita Saha, CSE - Member
Ms. Bipasha Biswas, MCA - Member
Ms. Banani Ghose, IT - Member
Dr. Jagannath Samanta, ECE - Member
Sri Santanu Maity, ECE - Member
Mr. Tilak Raj Maity, BT - Member
Ms. Sumana Mandal, AS - Member
Sri Nayan Manna, EE - Member
Manager-Administration - Member
Students Counsellors - Member
Students Welfare Officer - Member
Programme Officer - Member
Mrs. Sanchita Dey, PS to Director - Member
Sri Sakti Pada Maity, Accountant - Member
Sri Arunava Adhikary, Warden (Hostel) - Member
Sri Amit Chakraborty, PRO - Member
Sri Chandrakanta Tripathy, Supervisor - Member
Sri Saikat Tiary, Supervisor - Member
Sri Dipak Panda, Supervisor - Member
Sri Gurupada Maiti - Member
(Coordinator – Centre of Art and Culture)
Mr. Bulbul Chowdhury, - Member
(Asst. Coordinator)
4 senior students from each branch [incl. one girl student] - Members
Dr. Somak Jyoti Sahu, CHE - Convener

Disciplinary Committee

Prof. A.B. Maity, Dean, SASH - Chairman
All Deans - Members
HODs/TICs - Members
Dr. R. N. Jana, CHE - Member
Dr. Tarun Kr. Ghosh, CSE - Member
Manager-Administration - Member
Dr. Rajib Kumar Dubey, Provost - Member
Prof. Dilip Kumar Dey, EE - Convener

Contd...Page/4
### Committee for HRD Centre
- Principal
- Deans
- Registrar
- HODs/TICs
- Mr. Debadatta Ghosh, Incharge, IIPC
- Mr. Susmit Maity, GM (T&P)
- Chairman
- Members
- Member
- Members
- Member
- Convener

### Committee for Academic Development Centre
- Principal
- Deans
- Registrar
- HODs/TICs
- Dr. Anupam De, Applied Science
- Chairman
- Members
- Member
- Members
- Convener

### Publication Committee
- Prof. Bikash Bepari, Dean, SW
- Prof. A. B. Maity, SASH
- Dr. Anjan Mishra, Registrar
- Dr. Meenakshi Dey, AS
- Dr. Arunangshu Giri, MBA
- Mr. Tirthadip Sinha, ECE
- Dr. Anupam De, AS
- Dr. Biswajit Mandal, CHE
- Dr. Jyoti Doley, AS
- Mrs. Sanchita Saha, CSE
- Prof. Chanchal Kumar De, ECE
- Chairman
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Convener

### Qtr. Allotment Committee
- Registrar
- CEO, ICARE
- Sri Asim K. Jana, ECE
- Sri Apratim Mitra, MCA
- Dr. Suparna Rana, AS
- Dy. Registrar
- Manager-Administration
- Chairman
- Member
- Member
- Member
- Member
- Member
- Convener

### Hostel Administrative Committee
- Dean, Students Welfare
- Estate Officer
- Sr. Administrative Officer
- Administrative Officer
- Students Counselor
- Students Welfare Officer
- Hostel Supdt(s)
- Warden (Hostels)
- Dr. Rajib Kumar Dubey, Provost
- Chairman
- Member
- Member
- Member
- Member
- Member
- Member
- Convener

Contd...Page/5
Entrepreneurship Development Cell [EDC]

Director/Principal - Chairman
Heads of the Departments - Members
Dr. Arunangshu Giri, MBA - Member
Dr. Shuvendu Chakraborty, AS - Member
Mr. Subhabrata Barman, CSE - Member
Dr. Debasis Das Adhikary, ME - Member
Dr. Dipak Kumar Jana, AS - Member
Mr. Debadatta Ghosh, IIPC - Convener

Committee for Community Development Programme

Director/Principal - Chairman
Deans - Member
Registrar - Member
HODs/TICs - Member
Finance Officer - Member
Dr. Rajib Kumar Dubey, Provost - Member
Students Welfare Officer - Member
Programme Officer - Member
Administrative Officer - Member
Dr. Pijus Kanti Khatua, AS - Convener

Alumni Committee

Principal - Chairman
Prof. Sunil Baran Kuila, COE - Member
Sri Soorabh Kr. Mondal, AEIE - Member
Dr. Sandip Kr. Ojha, EE - Member
Ms. Tanushree Ghosh, FT - Member
Sri Bimalendu Mandal, CE - Member
Mrs. Wendrila Biswas, MBA - Member
Ms. Kankana Dutta, MCA - Member
Sri Palash Roy, CSE - Member
Ms. Sanchita Saha, CSE - Member
Ms. Moumita Mantri, IT - Member
Ms. Ahana Bhaduri, BT - Member
Mr. Sanjoy Naskar, ME - Member
Mr. Dipak Samanta, ECE - Member
Mr. Santanu Maity, ECE - Member
Sri Mainak Chakraborty, T&P - Member
Sri Snehasis Kr. Karan, MCA - Member
Dr. Somak Jyoti Sahu, CHE - Secretary
Dr. Debasis Das, Manager-Admn - Convener

Anti Tobacco Cell

Prof. Radha Das, CHE - Chairperson
Dr. Sibaprasad Maity, AS - Member
Mr. Asim Kumar Jana, ECE - Member
Mr. Asim Halder, AEIE - Member
Mr. Premjit Kar, CHE - Member
Mr. Anjan Kumar Kundu, SWO - Convener
It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Director/Principal/Registrar to that effect.

All concerned are to note and act accordingly.

Sd/- Principal
Haldia Institute of Technology

Contd...Page/7
Copy forwarded for information & necessary action to:

1) The Hon'ble Chairman – for his kind information, please.
2) The Vice Chairman
3) The Secretary
4) The Director
5) All Deans
6) The Registrar
7) All HODs/TICs
8) The Finance Manager
9) The Controller of Examinations
10) The GM, Trg. & Placement
11) The Incharge, IIPC
12) All the Conveners with the request to note and act accordingly.
13) The Provost (Hostels)
14) The Manager-Administration
15) The System Manager
16) The Dy. Controller of Examinations
17) The Librarian
18) The Students Welfare Officer
19) The Students Counselors
20) The PS to Director
21) The PS to Principal
22) Registrar Section (Committee file)
23) Office file

Principal
Haldia Institute of Technology