

**Internal Quality Assurance Cell**

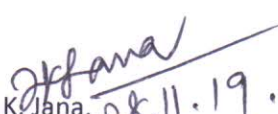
**Haldia Institute of Technology**

The minutes of the 21st meeting of IQAC (1<sup>st</sup> after getting Autonomous status) held on 28. 11. 19 at the conference room of the institute.

The following resolutions were adopted in the meeting

1. Each department would form respective Board of Studies (BOS) under autonomy according to UGC guidelines and reform the curriculum and syllabus.
2. The syllabus gap identified earlier in respective SARs ought to be mitigated in the modified syllabus.
3. It is agreed by all concern that Engineering Mechanics and Basic Electronics would be incorporated in the 1<sup>st</sup> year common curriculum. However, number of lectures, tutorials, credit etc. would be discussed in a separate meeting.
4. Four departments (ME, CHE, CSE, & BT) would apply for renewal of NBA and take appropriate measures for it.
5. Deputy Registrar would visit NAAC website every now and then regarding availability of the portal for on line submission of AQAR for the period 2018-19.

The meeting ended with vote of thanks to the Chair.

  
T. K. Jana. 28.11.19.  
Dean – School of Engineering & Convener – IQAC  
HIT, Haldia

Copy to :

Director – Chairman/IQAC

Vice Chairman – Member (Society)

Mr. Asish Lahiri – Member (Local Society)

Principal – Member

Mr. Apurba Kumar Bhattacharya, Sr. Manager (Process,) Lindey India Ltd – Member (Industry)

All Deans - Member

All Heads/TICs - Member

The Registrar- Member

Finance Manager- Member

Mr. Debadatta Ghosh – Incharge, IIPC – Member

Mr. Susmit Maity, Incharge – T&P – Member

Dr. Debasis Das – Member (Alumni)

Ms. Aparajita Jana, Student-CSE – Member (Student)