

Internal Quality Assurance Cell

Haldia Institute of Technology

The minutes of the 22nd meeting of IQAC (2nd after getting Autonomous status) held on **31. 01. 2020** at the conference room of the institute.

The following points were discussed in the meeting

1. Refer to the Agenda 1; 04 programs (**B. Tech in ME, CHE, CSE, & BT**) for which renewal visit is scheduled on **14. 02. 2020**, the departments have already taken appropriate actions to address the deficiencies identified by the respective experts during the last visit. It was reported by the HODs that the programs have been able to maintain continuous improvements in different areas like student's performance, faculty contributions etc.
2. The respective BOS will hold its meeting in March, 2020 to restructure the curriculum and the syllabus under autonomy.
3. The HOD's had reported that the necessary documents pertaining to the ensuing visit are almost ready and would be finalized by **07. 02. 2020**.
4. Refer to the Agenda 2; three programs (**B. Tech in IT, CE, & FT**) for which first visit is scheduled during **21st to 23rd February, 2020**, the departments would also complete their preparations well before the scheduled visit date.
5. The undersigned committed to distribute a sample feedback format on facilities. This had already been sent on 31. 01. 2020.
6. The HOD - SASH would collect all the necessary documents from the supporting departments to substantiate his claims in view of 1st year student's performances.
7. It was discussed that faculty members would clearly understand the philosophy of Outcome Based Education, based on which NBA is framed.
8. The Director, who is also the Chairman of IQAC, had emphasized on the clear understanding of different attributes of NBA by all concern.

The meeting ended with vote of thanks to the Chair.

T. K. Jana,

Dean – School of Engineering & Convener – IQAC
HIT, Haldia

Copy to :

Director – Chairman/IQAC

Vice Chairman – Member (Society)

Mr. Asish Lahiri – Member (Local Society)

Principal – Member

Mr. Apurba Kumar Bhattacharya, Sr. Manager (Process,) Lindey India Ltd – Member (Industry)

All Deans - Member

All Heads/TICs - Member
The Registrar- Member
Finance Manager- Member
Mr. Debadatta Ghosh – Incharge, IIPC – Member
Mr.Susmit Maity, Incharge – T&P – Member
Dr. Debasis Das – Member (Alumni)
Ms. Aparajita Jana, Student-CSE – Member (Student)