

Internal Quality Assurance Cell

Haldia Institute of Technology

The minutes of the 23rd meeting of IQAC held on 08. 10. 2020 at the conference room of the institute.

The following resolutions were adopted in the meeting

Agenda 1:

The departments (AEIE, EE, ECE) for which NBA renewal is impending, should progress their preparatory work before **12. 11. 2020**.

Agenda 2:

It was resolved that each department would prepare a plan in this regard by **15. 10. 2020** and put forward the same to the Director routed through the undersigned for necessary implementation.

Agenda 3:


It was decided that AQAR for 2018-19 would be submitted by **09. 10. 2020**. For the academic year 2019-20, each department would provide a write up (within 500 words) for **"two best practices"** which they have adopted and send it to the undersigned by **15. 10. 2020** for compilation before submitting to the NAAC as part of AQAR.

Agenda 4:

It has been observed, that number of Webinars organized by various departments so far is not adequate (particularly those related to the CS domain) and therefore due emphasis has to be given by the departments to enhance the numbers. It was resolved that departments as standalone or jointly would organize such events for coverage of multi-disciplinary and emerging subjects/topics. A copy of the leaflet/sanctioned letter of such event should be forwarded to the undersigned for record keeping.

Agenda 5:

It was decided that the institute will approach nearby institutions if HIT, Haldia can be regarded as mentor institute for their NAAC accreditation process.


T. K. Jana. 08.10.2020

Dean – School of Engineering & Convener – IQAC, HIT, Haldia

Copy to :

Director – Chairman/IQAC

Vice Chairman – Member (Society)

Mr. Asish Lahiri – Member (Local Society)

Principal – Member

Mr. Apurba Kumar Bhattacharya, Sr. Manager (Process,) Lindey India Ltd – Member (Industry)

All Deans - Member

All Heads/TICs - Member

The Registrar- Member
Finance Manager- Member
Mr. Debadatta Ghosh – Incharge, IIPC – Member
Mr.Susmit Maity, Incharge – T&P – Member
Dr. Debasis Das – Member (Alumni)
Ms. Aparajita Jana, Student-CSE – Member (Student)