

Office of the Registrar General
HALDIA INSTITUTE OF TECHNOLOGY
(An Institution of ICARE)
Administrative Department

No. HIT/(OR)/ 328/2024

Dated : 24-08-2024

OFFICE ORDER

As approved and directed by the competent authority, the “**ANTI-RAGGING SQUAD**” of this Institute is hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2024-2025 and remain effective until further order, in compliance with the directives of AICTE /UGC/ Govt. of West Bengal for Prevention and Prohibition of Ragging :-

Name	Designation and Department	Contact No.	Responsibility
Prof. Rajib Kumar Dubey	Dean of Student welfare	9933410573	Chairman
Dr. Atanu Kuilya	Assistant professor, SASH	8101067665	Member
Dr. Anupam Mukharjee	Assistant professor, SASH	8900600239	Member
Dr. Arindam Giri	Associate Professor, CSE	9434239187	Member
Mrs. Sunanda Jana	Assistant Professor, CSE	8918017469	Member
Mr. Amrit Kumar	Assistant Professor, CSE-AIML	9903530808	Member
Ms. Minakshi Sarkar	Assistant Professor, CSE-DS	9007681815	Member
Mr. Priyotosh Jana	Assistant Professor, CSE-CS	9002780765	Member
Mrs. Tamosha Chakraborty	Assistant Professor, IT	8777703493	Member
Dr. Bidyut Das	Associate Professor, IT	9434415548	Member
Mr. Tirthadip Sinha	Assistant Professor, ECE	9477167865	Member
Mrs. Moumita Jana	Assistant Professor, ECE	7001064497	Member
Dr. Indranil Dey	Assistant Professor, EE	8670533812	Member
Dr. Asim Haldar	Assistant Professor, EIE	9831630227	Member
Mrs. Illa Chand	Assistant Professor, FT	9598975190	Member
Dr. Sourabh Bhattachariya	Associate Professor, MBA	8017547435	Member
Dr. Biprodas Bairagi	Assistant Professor, ME	8926506451	Member
Sri Abhishek Naskar	Assistant Professor, CE	9477567852	Member
Ms. Kankana Dutta	Assistant Professor, MCA	8373067346	Member
Mr. Anjan Kumar Kundu	Students Welfare Officer	8637817873	Member
Dr. Debasis Das	Manager-Administration	8918737370	Member
Dr. Bidesh Chakraborty	Professor, CSE-AIML	8918041678	Convener

Anti-Ragging Squad shall perform the following activities :-

- b) It shall be the duty to maintain constant vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

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It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the undersigned alongwith Principal/ Director to that effect.

All concerned are to note and act accordingly.

Sd/- Registrar General
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans _____
- 6) All HODs/TICs _____
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The General Manager – Training & Placement
- 10) The Associate Professor (AEIE) & The Incharge, IIPC
- 11) The Manager-Administration
- 12) The Provost (Hostels)
- 13) The Dy. Controller of Examinations
- 14) The Chairman, Anti Ragging Committee
- 15) The Convener, Anti Ragging Committee
- 16) The Chairman, Anti-Ragging Squad
- 17) The Convener, Anti-Ragging Squad
- 18) All Committee Members _____
- 19) The System Manager
- 20) The Students Counsellors
- 21) The Students Welfare Officer
- 22) The Administrative Officer
- 23) The Asstt. Administrative Officer
- 24) The Estate Section
- 25) The Sports Officer
- 26) The Incharge, Electrical Maint. Section
- 27) The Electrical Engineering (O&M)
- 28) Medical Unit
- 29) The PS to Director
- 30) Notice Board – Institute/Hostels
- 31) Office file


Registrar General
Haldia Institute of Technology