

Office of the Principal
HALDIA INSTITUTE OF TECHNOLOGY
(An Institution of ICARE)
Administrative Department

No.HIT/(N)/374/2025

Date: 05/11/2025

Notice

As per the **National Education Policy 2020**, the **AICTE Approval Process Handbook (2025-26)**, and the **UGC Student Grievance Redressal Regulations 2023**, the Institute must ensure transparent, fully digital, and time-bound collection of academic dues.

Accordingly, all students are hereby informed to follow the schedule below for payment and clearance of their semester dues.

All the students of 3rd, 5th and 7th semesters B.Tech, 3rd semester M.Tech, MBA and MCA have to clear their financial dues, accrued so far by **10/11/2025 positively**.

Payment Mode should be Online gateway/UPI/NEFT via ERP only (no cash). Evidence is the system receipt/UTR mapped to your STUDENT ID.

Non-Payment and Consequences (as per AICTE & UGC Regulations)

If dues remain unpaid after the above deadlines:

1. **Admit-Card** for ongoing Semester Examination will be withheld.
2. **Participation in Training and Placement Activities** will be restricted until dues are cleared.
3. **Semester Results / Grade Sheets** will not be released for default periods.
4. **Promotion for Next Semester** will be allowed only after financial clearance.

IMPORTANT NOTE: *Students under BSCC / WBSCC / Bank Loan, who have received the wrong UTR [22 digit] through BSCC / WBSCC / Bank portal are hereby informed to follow the procedure :*

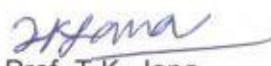
Students studying under BSCC loan, write email to BSEFCL@gmail.com or BSEFCL@bihar.gov.in with your BSCC registration no , date of payment received as per BSCC portal Disbursement Detail segment and check the UTR no. mentioned and ask for the correct UTR of [16 digit (HDFCH + 11 digit)]. Process mentioned in institute website (www.hithaldia.in) also. Others must communicate to their respective bank for 16 digit UTR.

TO BE NOTIFIED SHORTLY: *The uploading format of the correct UTR and other mandatory fields like:*



- **Student current status recheck about BSCC/GRSCC/WBSCC/Education loan/self funded**
- **Current status of the loan as per ERP**
- **Upload of Sanction Letter**
- **Upload disbursement statement and receipts**
- **Fes Payment receipt reconciliation sheet semester, amount, date, mode of payment, type of payment like self or loan or credit card with correct UTR**
- **students should fill all the mandatory fields in STUDENT LOGIN IN Institute ERP when notified with a timeline mentioned on that time.**

All HODs are requested to circulate and communicate the above properly amongst the students.
All concerned are requested to note the above and act accordingly.


Prof. T.K. Jana
Principal

Copy forwarded for information & necessary action to:

1. The Chairman – for his kind information, please
2. The Vice Chairman
3. The Secretary
4. All Deans _____
5. The Registrar-General
6. All HODs
7. Finance Manager
8. Controller of Examinations
9. General Manager-T&P
10. General Manager-Admn.
11. Librarian
12. Student Welfare Officer
13. Accounts Section
14. Office File

Sd/-
Prof. T.K. Jana
Principal

